

Environmental Public Involvement Specialist

Description

Blanton & Associates, Inc. seeks a strong communicator to serve as an Environmental Public Involvement Specialist. This person will assist with the planning, organizing, and attendance of public outreach efforts including Public Meetings and Hearings for public and private infrastructure projects. This position is based in our Austin, Texas, office and involves extensive travel. Local candidates are preferred.

Responsibilities will include:

- Coordinating public outreach efforts for major projects.
- Coordinating logistics for public outreach events, including securing venues and hiring technical support staff such as translators, court reporters, and audio technicians.
- Participating in public outreach events.
- Serving as a liaison between the project's technical and public involvement teams, working with varied groups and individuals.
- Assisting with the development and production of public information materials, brochures, exhibit boards, presentations, and summary reports.

Required Qualifications

A degree in communications, public relations, environmental sciences, transportation planning, environmental planning, or similar discipline.

2+ years relevant professional work experience. Work experience should include preparing for and attending Public Meetings, Public Hearings, and Stakeholder Meetings.

Strong communication skills are required for both internal and external interaction. This role requires a confident self-starter who can navigate a dynamic and fast-paced work environment and is able to jump in and help where needed. The right fit for this position will be someone with strong interpersonal skills who is comfortable working with a diverse group of colleagues and clients, and who is cooperative and willing to learn from their peers.

Computer skills should include the MS Office Suite. Excellent technical writing and communication skills required. (A writing sample may be requested.) Ability to make public presentations.

Preferred Qualifications

Working knowledge of environmental regulations, including NEPA, Section 106 of the National Historic Preservation Act, Section 7 of the Endangered Species Act, Section 404 of the Clean Water Act, Section 10 of the Rivers and Harbors Act, among others.

English/Spanish bilingual is a plus.

TxDOT Pre-Certification a plus.

Please send cover letter, resume, and three professional references to jobs@blantonassociates.com. Position is open until filled. We thank all applicants for their interest; however only those selected for an interview will be contacted. No phone calls, please.

Compensation

This is a full time, salaried position with medical, dental, and vision insurance provided. A 401(k) plan with profit sharing is included in the benefit package. Pay commensurate with experience.

Company Description

Blanton & Associates, Inc., delivers a broad range of environmental consulting, planning, and project management with a focus on regulatory compliance and permitting. Our Austin-based firm provides a relaxed working environment where self-starters and motivated employees can succeed. Visit our website at <http://www.blantonassociates.com> for more career opportunities.

We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.